

Dear Owner, You are hereby notified of the 2015 Annual Membership Meeting of The Resort on Cocoa Beach Association, Inc. to be held Tuesday October 20th 2015 at:

*The Resort on Cocoa Beach
1600 N. Atlantic Ave.
Cocoa Beach, FL 32931 at 9:30 A.M.*

Please go through each page one at a time. The most important thing to do is vote by returning the enclosed proxy/ballot sheet.

WHAT'S INSIDE?

- The Annual Meeting Agenda *(for your information).*
- Candidate Information Sheets *(written by the candidates themselves stating why they want your vote).*
- Proxy/Ballot *(to be returned to your resort).*
- Voting Certificate *(to be completed if your interval is owned by more than one person).*

Election Information: There are two (2) seats available to be filled. **An owner can return one ballot. That ballot must contain two (2) votes for two (2) candidates.** Voting for more than two (2) candidates on one ballot will invalidate your ballot. Owners with multiple weeks can return one ballot. Please note weeks owned on proxy where indicated.

***Please return the executed proxy/ballot sheet so that we may have a quorum and open the meeting. Re-scheduling of meetings is expensive for the Association.**

**Read the directions carefully*

**Call the Resort if you have questions (321) 783-4000
or e-mail: theresortoncocoa@aol.com*

AGENDA
THE RESORT ON COCOA BEACH
ASSOCIATION, INC.
BOARD OF DIRECTORS

DATE: October 20, 2015
TIME: 9:30 a.m., local time
PLACE: The Resort on Cocoa Beach

BOARD OF DIRECTORS:	PRESIDENT:	Dr. Eugene Gibbins
	VICE PRESIDENT:	Larry Van Zandt
	DIRECTOR:	Fredda Allen
	DIRECTOR:	Phyllis Chang
	SECRETARY/TREAS:	Rob Schmidt

- I. ROLL CALL – Robert’s Rules is to be followed
- II. VERIFICATION:
 - A. Posted
 - B. Quorum
- III. APPROVAL OF BOARD MINUTES (September 1, 2015)
- IV. FINANCIALS/COLLECTIONS
 - A. Reserve Expenditure Approval
 - B. Assessment Billing and Collection Policy
- V. 2016 BUDGET
- VI. ADJOURNMENT

AGENDA
THE RESORT ON COCOA BEACH
ASSOCIATION, INC.
ANNUAL MEMBERS MEETING

DATE: October 20, 2015
TIME: Immediately Following Budget Meeting
PLACE: The Resort on Cocoa Beach

BOARD OF DIRECTORS:	PRESIDENT:	Dr. Eugene Gibbins
	VICE PRESIDENT:	Larry VanZandt
	DIRECTOR:	Fredda Allen
	DIRECTOR:	Phyllis Chang
	SECRETARY/TREAS:	Rob Schmidt

- I. ROLL CALL & CERTIFYING PROXIES
- II. VERIFICATION:
 - A. Proof of Notice of Meeting
 - B. Quorum
- III. APPROVAL OF ANNUAL MINUTES
- IV. REPORTS OF OFFICERS/COMMITTEES
- V. APPOINTMENT OF CHAIRMAN OF INSPECTORS OF ELECTIONS
- VI. ELECTION OF DIRECTORS
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
- IX. ADJOURNMENT

Directions: The following information is for your benefit. The candidates have submitted this information so that you may see their qualifications and their future direction for our Resort. They are listed in alphabetical order.

THE RESORT ON COCOA BEACH CANDIDATE INFORMATION SHEET

Personal Biographies

PHYLLIS A. CHANG

Interval Unit 612, Week 09

Interval Unit 405, Week 33

Education: AA Journalism Cochise College; AA/ASN Brevard Community College; BS Biology/Pre-Med Chaminade University/University of MD; BSN UCF; U.S. Army Defense Language Institute; U.S. Army Intelligence, Retired.

Related Experience: Currently I have served on the RCB Board of Directors since its inception in 1998, and as President since turnover from the Developer. I was a member of Phi Beta Kappa (local & state president), Who's Who in America Universities, Who's Who in American Poetry, and winner of the National Editor awards for two consecutive years for both my campus newspaper and literary magazine. Besides various degrees, I am also a retired, disabled U.S. Army Vietnam-Era veteran having served multiple overseas/stateside tours including the White House with President Reagan and the National Security Agency (NSA). While in the military my training focused on the Army Security Agency (ASA) as a Senior Intelligence Analyst, Crypto analyst, Intelligence Officer Instructor, Research & Development and as a Linguist. I served in both the tactical and field station environments. Upon retiring from the military I returned to school to obtain my nursing degrees, and until recent job layoffs, was the Unit Manager for two units in a 165 bed facility in Boca Raton, FL. During the most recent hurricanes (2008) I served as a volunteer/shift supervisor for the Brevard County Special Needs Shelter in Viera, FL. Beyond these and other accomplishments, I have been honoured to lend my service to the owners as the RCB Board President. I am especially proud of maintaining a 17+ years balanced (in the black) budget, lowering maintenance fees during recent economic upheavals, maintaining our Gold Crown Status, consistently upgrading and improving the property, and always striving to put the owners first in any decision that I and /or the Board makes. Recently I have been able to formulate a working SOP (Standard Operating Procedures) and Code of Conduct to better enable us to govern fairly, secure a fair and equitable Condo Resale program to benefit the owners, and am pleased to again offer a savings on maintenance fees for the next fiscal year. This work has been accomplished in tandem with the tireless efforts of our exceptional General Manager, a stellar, long-standing staff and with the unanimous support of my fellow Directors on the Association Board. As a lifelong local I am exceedingly proud of our resort and your faithful support of me as your President. If re-elected I promise to resume the good fight, represent the ownership fairly, timely and with the same continued dedication and leadership of my past 17+ years. I pride myself on a job well done thus far, and I would be honoured to receive your support when you cast your ballot.

Related Experience: I currently serve as President of the Resort on Cocoa Beach and regularly attend the Community Association Leadership Conference conducted by Becker & Poliakoff. I am the Association Executive of the Dixie Gilchrist Levy Board of Realtors, the Broker/Owner of Gibbins Real Estate & Consulting, LLC and CEO/Speaker with GAI Seminars, LLC on the Treasure Coast of Florida and also the owner of Gibbins School of Real Estate & Technology. I am a senior instructor with the Graduate REALTOR® Institute (GRI) and CE Express programs for the Florida REALTORS® (FR). I was recently added to the International Faculty for the National Association of Realtors. My experience includes 39 years in real estate; 40 years in various aspects of technology, and 30 years in management. This experience includes real estate brokerage & operations, real estate appraising, property management, commercial and international real estate, as well as real estate training. I am the past Association Executive for the West San Gabriel Valley Association of Realtors. I served as the President of the REALTORS® Association of St. Lucie in (1997); President of the Regional MLS in (1998); served as the President of the International Council of the Treasure Coast and has served various other positions over several years. I served as the District 3 Vice President of Florida REALTORS® (FR) in (2000), and was the President of Florida Chapter CRS in (2006); served as a board member of the National CRB Council from (1996-1998); and have held committee positions with REALTORS® Association of St. Lucie, Florida REALTORS® (FR) and the National Association of REALTORS® (NAR). Even though it is not a requirement for a Director of the Board to have a Community Association Manager (CAM) training, I do teach these courses for current and future Association Managers. I also teach Continuing Education for Real Estate Professionals. I am an Army Veteran having served in the Military Intelligence Branch with the U.S. Army Security Agency in Augsburg, Germany during the Vietnam War. I have always put my own interests aside and make decisions for the good of the entire group of owners of the Resort on Cocoa Beach and would be honored to continue to serve the owners.

Education: I completed my Doctor of Business Administration degree in 2001 with a concentration in Real Estate Management; have a Bachelor of Business Administration degree with a triple concentration (Business, Real Estate, and Management Science & Computers). I did graduate studies in Divinity and Religious Education. I have also done additional study in Electronics and Electrical Engineering. I have completed platform speakers training from the John Childers's Speakers Training Institute and the spokesperson training provided by the Florida Realtors; and have attended the Instructors Training Institute from the Florida Realtors. I have completed all the course work for the association training that leads to the Realtor Certified Association Executive designation issued by the National Association of Realtors. I currently hold sixteen (16) National Association of Realtors designations and certifications which include the ABR (Accredited Buyers Representative), ABRM (Accredited Buyers Representative Manager), AHWD (At Home with Diversity), BPOR (Broker Price Opinion Resource), CIPS (Certified International Property Specialist), CRB (Certified Real Estate Broker), CRS (Certified Residential Specialist), CSSN (Certified Short Sale Negotiator), e-PRO (Internet Professional REALTOR), GREEN (Certified GREEN Specialist), GRI (Graduate REALTOR Institute), MRP (Military Relocation Professional), SFR (Short Sale & Foreclosure Specialist), SRES (Senior Real Estate Specialist), TRC (Transnational Referral Certification) and BPOR (Brokers Price Opinion Realtor). I currently hold two real estate brokers licenses, two real estate instructors licenses, and a real estate school permit.

Related Experience: Together with my husband, I have owned units at RCB since 1999, the first year the resort was open. We have vacationed at the resort multiple weeks every year since. We have now acquired several units and have a vested interest in keeping RCB the outstanding resort it is. I was a career military spouse living and working in many areas of the US. My careers include:

- Banking, 7 years, certified in Lending by American Institute of Banking
- Corporate Accounting, 6 years (retail, construction)
- HR & Accounting systems implementation, 4 years
- Non-Profit Accounting, 8 years

Over the years I have been affiliated with several Home Owner and Time Share Associations and understand the requirements for providing beautiful and useful common areas and updating the furnishings and appointments in the units, while keeping the costs low. My corporate accounting experience included time in the construction business and my non-profit accounting experience has prepared me for budgeting on a string and stretching the dollars as far as possible. I am Secretary of the Condo Association Board at my residence. Having been a homeowner, landlord, and timeshare owner, I understand the pitfalls associated with under funded reserves.

My professional strengths are the ability to see the big picture when planning for the future but also my attention to detail on a daily basis. I am not afraid to be the dissenting voice in the group if I feel all points of view are not being heard. My co-workers describe me as a good listener and a peacemaker with an uncanny way of getting things done. My full time home is 15 miles from Cocoa Beach, and we expect to stay here through retirement. I love to walk on the beach and sit on my patio and listen to the waves. I would appreciate your vote for the board of The Resort on Cocoa Beach as I am anxious to serve you!

Education: A.S. Banking, Austin Community College, B.S. Finance with Economics Minor, Northwest Missouri State University

Interval Unit 608, Week 19
Interval Unit 205, Week 16
Interval Unit 313, Week 34
Interval Unit 412, Week 31
Interval Unit 417, Week 24
Interval Unit 506, Week 25
Interval Unit 518, Week 03
Interval Unit 709, Week 05
Interval Unit 712, Week 46
Interval Unit 815, Week 05
Interval Unit 208, Week 18
Interval Unit 210, Week 52
Interval Unit 302, Week 49
Interval Unit 303, Week 51
Interval Unit 310, Week 39
Interval Unit 404, Week 31
Interval Unit 404, Week 41
Interval Unit 406, Week 06
Interval Unit 408, Week 45
Interval Unit 412, Week 05
Interval Unit 501, Week 19
Interval Unit 502, Week 01
Interval Unit 502, Week 39
Interval Unit 503, Week 39
Interval Unit 505, Week 12
Interval Unit 506, Week 07
Interval Unit 515, Week 36
Interval Unit 515, Week 43
Interval Unit 608, Week 14
Interval Unit 614, Week 31
Interval Unit 616, Week 18
Interval Unit 618, Week 15
Interval Unit 701, Week 36
Interval Unit 710, Week 07
Interval Unit 712, Week 39
Interval Unit 718, Week 44
Interval Unit 801, Week 33
Interval Unit 803, Week 18
Interval Unit 805, Week 16
Interval Unit 805, Week 31
Interval Unit 807, Week 48
Interval Unit 809, Week 04
Interval Unit 817, Week 11
Interval Unit 817, Week 12
Interval Unit 216, Week 17
Interval Unit 313, Week 34
Interval Unit 314, Week 18
Interval Unit 318, Week 03
Interval Unit 404, Week 30
Interval Unit 404, Week 46
Interval Unit 609, Week 08
Interval Unit 716, Week 06
Interval Unit 808, Week 29
Interval Unit 403, Week 02
Interval Unit 215, Week 23
Interval Unit 217, Week 46
Interval Unit 503, Week 11
Interval Unit 615, Week 46
Interval Unit 714, Week 50
Interval Unit 205, Week 07
Interval Unit 402, Week 18
Interval Unit 706, Week 34
Interval Unit 716, Week 52
Interval Unit 408, Week 07
Interval Unit 510, Week 31
Interval Unit 814, Week 17
Interval Unit 314, Week 40
Interval Unit 314, Week 41
Interval Unit 603, Week 29

**THE RESORT ON COCOA BEACH ASSOCIATION, INC.
2015 ANNUAL MEMBERSHIP MEETING
OCTOBER 20, 2015 – 9:30 A.M.**

Proxy/Ballot

KNOW ALL MEN BY THESE PRESENT, that the undersigned hereby constitutes and appoints the Secretary of the Association or _____ with the power of substitution, and in the name and stead of the undersigned to appear at the annual membership meeting of The Resort on Cocoa Beach Association, Inc., to be held on the 20th of October, 2015 at 9:30 a.m. at The Resort on Cocoa Beach, 1600 North Atlantic Ave., Cocoa Beach, Florida 32931, and at any Adjournment(s) thereof, and then cast each condominium unit week vote and with the power and authority the undersigned would possess if personally present. The undersigned hereby directs this proxy to be voted as follows:

1. ELECTION OF DIRECTORS – Please indicate YES or NO on the following:

a) _____ Vote for the candidates indicated below (**Please vote for no more than 2**)

_____ Phyllis Chang _____ Dr. Eugene Gibbins _____ Shirley Huffman

b) _____ The proxy holder, as described above, is empowered to vote on my (our) behalf for two (2) nominees for Board membership that I (we) have not indicated as individual preference under (a) above

c) _____ Withhold votes for all nominees for Board membership.

2. Transfer of such other matters or business as may properly come before the meeting or any adjournment (s) thereof.

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT IS GIVEN.

UNIT & WEEK NUMBER(S): _____
(PLEASE INDICATE ALL UNIT/WEEKS OWNED)

OWNER(S) SIGNATURE: _____

OWNER(S) SIGNATURE: _____
(If jointly owned, both signatures are required)

PLEASE PRINT NAME: _____

DATE: _____

The Resort on Cocoa Beach

VOTING CERTIFICATE

A voting certificate is required whenever a unit is owned by more than one person, or a corporation. All owners (in this category) need to sign this form at the bottom and to choose one among them, one person to be their designated voting representative. That voting representative may vote in person or by proxy.

Know all men by these present, that the undersigned are the record owners of that certain timeshare condominium Interval Week(s) _____ in Unit(s) _____ in The Resort on Cocoa Beach Association, Inc. and hereby constitute, appoint and designate _____ (print name) as the voting representative for the condominium unit owned by us pursuant to the bylaws.

The forenamed voting representative is hereby authorized and empowered to act in the capacity herein set forth until such time as the undersigned otherwise modifies or revokes the authority set forth in the voting certificate.

Dated this _____ day of _____, 2015

Signatures of owners (or appropriate directors):

Proxy and Ballot must be returned to the Resort by October 20, 2015

The Resort on Cocoa Beach ~ 1600 N. Atlantic Avenue ~ Cocoa Beach, FL 32931

E-mail to: theresortoncocoa@aol.com or fax to: 321-799-0272

The Resort on Cocoa Beach
Presentation Budget as Mailed to the Ownership
For the Year: January 1 - December 31, 2016

	2016 Annual	2015 Annual	Monthly	2016 \$ Interval	2015 \$ Interval
REVENUE					
Annual Assessments	\$ 3,467,897	\$ 3,461,308	\$ 288,991	\$ 548.37	\$ 547.33
Reserves	1,261,953	1,246,545	105,163	199.55	197.11
Ad Valorem Tax Assessments	320,986	345,986	26,749	50.76	54.71
Admin Hold Income	150,000	150,000	12,500	23.72	23.72
Lease Income-Rest/misc	57,500	55,000	4,792	9.09	8.70
Interest Earned	6,000	5,000	500	0.95	0.79
ATM Commission	3,500	3,500	292	0.55	0.55
Reinstatement Fees	20,000	20,000	1,667	3.16	3.16
Interval Sales	300,000	240,000	25,000	47.44	37.95
Vending Income	14,250	14,250	1,188	2.25	2.25
RJ Income	1,000	1,000	83	0.16	0.16
Bad Debt Recovery	52,000	50,000	4,333	8.22	7.91
Housekeeping Income	58,000	52,000	4,833	9.17	8.22
Front Desk Income	16,000	16,000	1,333	2.53	2.53
Member Interest Fees	13,000	13,000	1,083	2.06	2.06
Beach Service	600	600	50	0.09	0.09
Upgrade B pool to A Pool	46,000	46,000	3,833	7.27	7.27
Internal Banking Fee	17,000	16,000	1,417	2.69	2.53
Total Revenue	\$ 5,765,686	\$ 5,736,189	\$ 480,474	\$ 911.71	\$ 907.05
PAYROLL					
Payroll	\$ 1,185,935	\$ 1,164,533	\$ 98,828	\$ 187.53	\$ 184.15
Taxes and Benefits	387,935	351,233	32,328	61.34	55.54
Total Payroll	1,573,870	1,515,766	131,156	248.87	239.68
OPERATIONS					
Electricity	157,000	150,000	13,083	24.82	23.72
Gas	50,000	55,000	4,167	7.90	8.70
Water/Sewer	105,000	101,000	8,750	16.60	15.97
Trash	15,712	15,712	1,309	2.48	2.48
Telephone	52,024	49,760	4,335	8.23	7.87
Cable TV	32,004	30,216	2,667	5.06	4.78
Swimming Pool/Spa	34,112	45,912	2,843	5.39	7.26
Pest Control	17,231	13,906	1,436	2.72	2.20
Landscaping / Grounds	50,600	53,600	4,217	8.00	8.48
Guest / Cleaning Supplies	21,000	21,000	1,750	3.32	3.32
Laundry	-	-	-	-	-
Recreation / Activities	48,000	48,000	4,000	7.59	7.59
Uniforms	17,500	16,000	1,458	2.77	2.53
Repairs & Maintenance	138,000	125,000	11,500	21.82	19.77
Housekeeping/Contract Labor	780,000	780,000	65,000	123.34	123.34
Room Equip. Replacement	21,000	16,000	1,750	3.32	2.53
Elevator Expense	27,631	26,631	2,303	4.37	4.21
Vehicle Expense	2,000	1,800	167	0.32	0.28
Fire System	10,575	12,575	881	1.67	1.99
	1,579,389	1,562,112	131,616	249.73	247.01
ADMINISTRATIVE					
Management Fees	162,720	160,520	13,560	25.73	25.38
Office Exp. and Supplies	49,000	49,000	4,083	7.75	7.75
Licenses/ Taxes/ Registrations	7,059	9,112	588	1.12	1.44
Subscriptions & Dues	1,270	1,270	106	0.20	0.20
Printing	36,000	35,000	3,000	5.69	5.53
Bank & Credit Card Fees	58,985	53,460	4,915	9.33	8.45
Audit Fees/Reserve Study	7,700	7,600	642	1.22	1.20
Payroll Processing Fees	12,542	11,292	1,045	1.98	1.79
Bad Debts	399,016	409,361	33,251	63.10	64.73
Advertising	3,951	5,840	329	0.62	0.92
Office Equipment	3,528	4,628	294	0.56	0.73
Postage	25,000	21,000	2,083	3.95	3.32
Legal/Foreclosure	60,000	60,000	5,000	9.49	9.49
Total Administrative	826,771	828,083	68,898	130.74	130.94
FIXED COSTS					
Insurance	249,821	284,801	20,818	39.50	45.03
Division Fees	12,896	12,896	1,075	2.04	2.04
Surplus	(60,000)	(60,000)	(5,000)	(9.49)	(9.49)
Total Fixed Costs	202,717	237,697	16,893	32.06	37.59
Required for Operating Costs	4,182,747	4,143,658	348,562	661.41	655.23
Less: Other Income	(714,850)	(682,350)	(59,571)	(113.04)	(107.90)
Net Operating Costs	3,467,897	3,461,308	288,991	548.37	547.33
Note Payments	-	-	-	-	-
Real Property Taxes	320,986	345,986	26,749	50.76	54.71
Reserves	1,261,953	1,246,545	105,163	199.55	197.11
Total Fee Proposed	5,050,836	5,053,839	420,903	798.68	799.15
Total Number of Units	124				
Total Number of Weeks	6324				

Pursuant to Florida Statute 721.13(3)(d)2, the custodian of records on behalf of the Association is as follows:

Vacation Resorts International
25510 Commercentre Suite 100
Lake Forest, CA 92630

**The Resort on Cocoa Beach
Replacement Reserve Budget
For the Year: January 1 - December 31, 2016**

	Estimated Useful Life	Per Unit (124) Cost	Estimated Replacement Cost	Estimated Remaining Life	Estimated Funds Existing	2016 Funding Calculation
RESERVE CALCULATIONS						
Roof	5-25	7,968	988,000	16	20,431	60,473
Painting:Interior/Exterior Surfaces	7-14	3,272	405,784	1	402,890	2,894
Paving	5-20	432	53,508	1	39,332	14,176
Common Areas	4-35	38,496	4,773,475	6	1,494,067	546,568
Unit Interiors	1-20	32,474	4,026,831	6	199,778	637,842
TOTAL RESERVE FUNDING			10,247,598		2,156,498	1,261,953

It is the policy of your Board of Directors and a requirement of Florida Statute 718.113(2)(f)2 to set aside funds each year for the future replacement of major items that are part of the project and that will wear out during the useful life of the facilities. These funds are commonly referred to as 'replacement reserves'. Major items include all tangible property that will be replaced during the project's estimated useful life. Therefore, replacement reserves do not provide for tearing down and rebuilding structures, but do provide, for example, for recovering roofs as many times as may be necessary while the buildings last.

Funds to be set aside each year are included in each owners annual assessment. Therefore, your full and prompt payment of assessments each year will help to insure the future condition and value of your property.

Each year, the Board must determine the amount of replacement reserves to be assessed for the following year. In order to make this estimate, a calculation of the current replacement cost of the reserved items is made. Then, using a formula based on these figures, the estimated useful life, the estimated remaining life, and the amount currently set aside, a calculation is made to determine the amount which should be added to reserves annually based on the facts and assumptions at the time the calculations are made. Interest is assumed to equal inflation and will therefore remain in the reserve account as earned.

Recommendations made by Vacation Resorts International have been incorporated into the calculations so as to make them a useful management tool as well. The above summarize those calculations.

A Special request by the Board of Directors.

****UPDATE 9/3/15 – WE STILL NEED YOUR VOTES!!!**

There have been inquiries about when we would start work on the Front Desk Renovation. The reason for the delay is the lack of votes for the project. We have sent out several mailings requesting our owners to vote for the project. Since we must have 75% of our owners to vote, it is taking a little longer than expected.

You may be asking yourself, why we need the renovation. The reason is that when the resort was built, there was little consideration for the owners/guests when they check-in. It gets very tight and confusing in the check-in area. After the renovation, we'll have ample check-in space for our owners/guests. With the new design, our customers would walk straight into the check-in area. The current columns would act as a natural divider for the work stations giving privacy that is often needed for staff members to conduct business with owners and guests. Also, the sound of the current fountain has always made it difficult for the staff when talking on the phone. The current fountain will be pared down (not removed) to its original design which is approximately half the current size. We have included on the reverse side an artist's rendering of the new design. The existing Front Desk would be removed allowing more room for luggage and carts to be moved through to the elevators. There would be less of a bottleneck in that area and more open space to accommodate the large number of people that go in and out of the lobby daily.

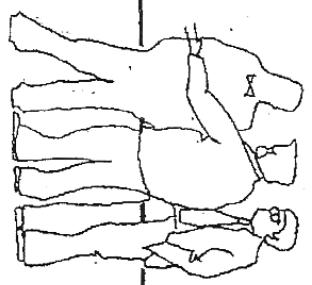
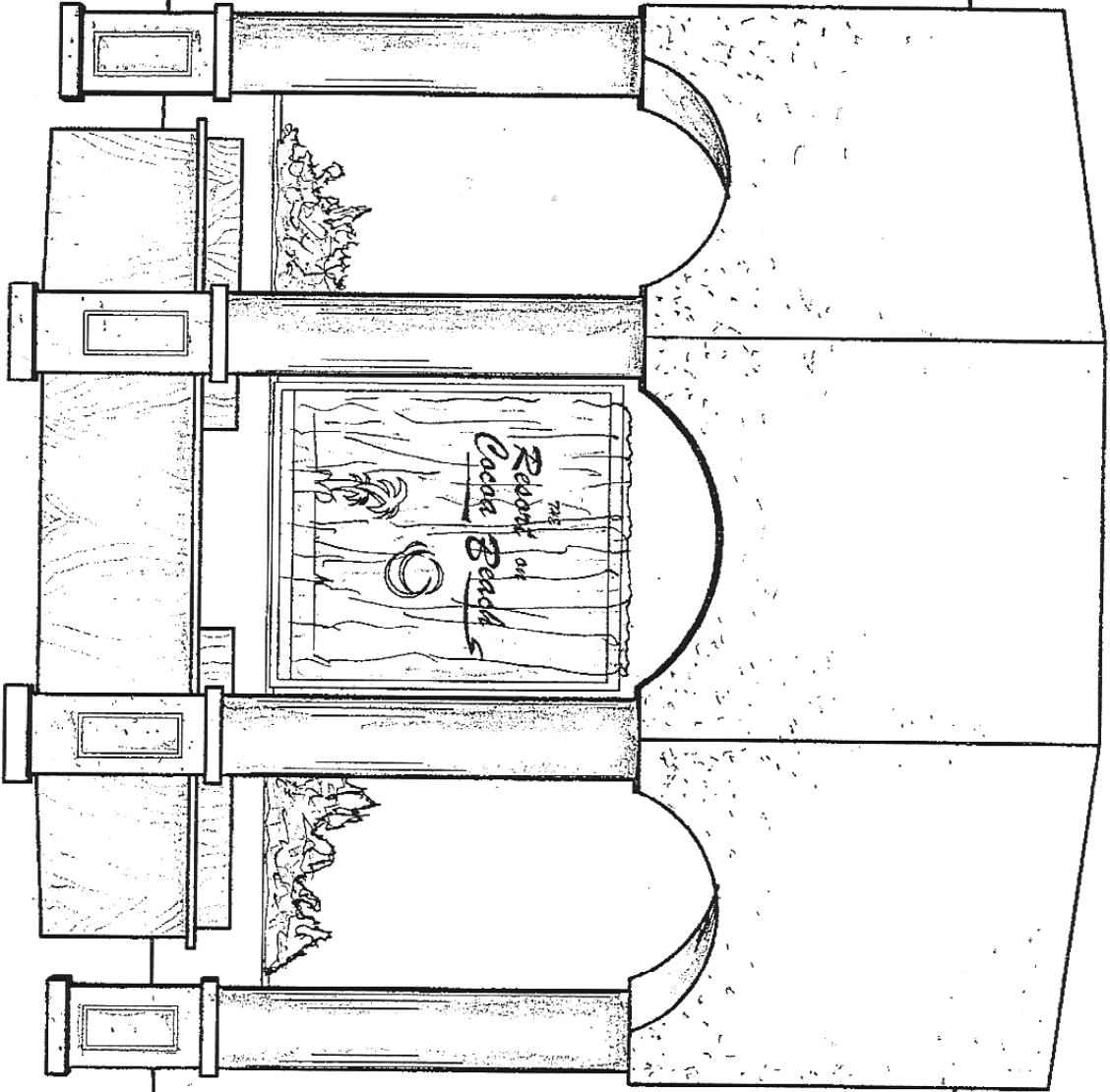
The Board is constantly acting in the interest of the owners to maintain The Resort on Cocoa Beach in a manner that is consistent with a gold crown resort as our owners have indicated they desire. We believe that this project is in line with those objectives and is in the best interest of the Association.

We hope that answers your questions concerning this project. Should you have additional questions please contact management at sandi.thompson@vriresorts.com. Please send in your vote with your decision.

Thank you for your time and consideration in the above matter.

Eugene

Dr. Eugene R Gibbins, President
Resort on Cocoa Beach





WRITTEN CONSENT TO ACTION TAKEN
WITHOUT A MEETING

THE RESORT ON COCOA BEACH ASSOCIATION, INC.

I, the undersigned owner of unit week _____, do hereby consent to the following alterations to the Condominium common elements:

Move the Front Desk to the center of the lobby, to replace one-half of the existing fountain (approximately 20 feet) leaving the back portion of the fountain intact which will return it to the size on the original Resort floor plans; Remove the existing Front Desk counter.

(The costs of the alterations will be incorporated into the next budget)

Unit and Week Numbers _____

Signature of Owner _____

Please Print Name _____

Signature of Owner _____

Please Print Name _____

Signature of Owner _____

Please Print Name _____

Date _____, 20____